

SECURIS INSURANCE POOL, INC.
Minutes of the Annual Meeting of the Membership
June 25, 2025

The annual meeting of the membership of Securis Insurance Pool, Inc., was held on June 25, 2025.

Members present: Norman “Brad” Bradley: Northwest Fire District
Mary Dalton: Arizona Fire and Medical Authority
Danny Johnson: Verde Valley Fire District
Lee Barnes: Central Arizona Fire and Medical Authority
Josh Tope: Pinewood Fire District

Members via remote access: Ed Mezulis: Sedona Fire District

Staff present: John Ashton: RPA
Roshell Lee: RPA
Garrett Mahoney: RPA
Anca Tomoiaga: RPA
Catie Bassett: RPA
Julie Paine: RPA
Jade Quinn: RPA
Maci Leamon: RPA
Kyla Ferry: RPA
Ava Hall: RPA
David Dodenhoff: RPA
Frankie D’Ambrosio: RPA

A. Opening of the Meeting

1. Call to order

Brad Bradley called the meeting to order at 10:03 a.m.

2. Welcome visitors

Brian Moore: Daisy Mountain Fire District
Brian Tobin: Daisy Mountain Fire District
Josh Livermore: Timber Mesa Fire District
Jo Baird: Timber Mesa Fire District
Justin Flummer: Bullhead City Fire District
Lisa Elliot: Verde Valley Fire District
Brian Delfs: Three Points Fire District
James Stoltenberg: Tonto Basin Fire District
Kane Nixon: Arizona Fire and Medical Authority

SECURIS INSURANCE POOL, INC.
Minutes of the Annual Meeting of the Board of Directors
June 25, 2025

The annual meeting of the board of directors of Securis Insurance Pool, Inc., was held on June 25, 2025.

Members present: Norman "Brad" Bradley: Northwest Fire District
Mary Dalton: Arizona Fire and Medical Authority
Danny Johnson: Verde Valley Fire District
Lee Barnes: Central Arizona Fire and Medical Authority
Josh Tope: Pinewood Fire District

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Maci Leamon: RPA
Kyla Ferry: RPA
Ava Hall: RPA
David Dodenhoff: RPA
Frankie D'Ambrosio: RPA

A. Opening of the Meeting

1. Call to order

Brad Bradley called the meeting to order at 10:05 a.m.

B. General Business

1. A motion was made to approve the agenda for June 25, 2025.

Brad Bradley, moved
Josh Tope, seconded
Motion passed unanimously

2. A motion was made to approve the minutes of the February 26, 2025 meeting of the board.

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Brad Bradley, moved
Josh Tope, seconded
Motion passed unanimously

3. Discussion of open board seat(s), applicants, and appointment process

Brad Bradley invited those interested in filling the board seat vacated by Patrick Moore to share information on themselves, either in person or in writing. The following candidates presented their qualifications and reasons for seeking the position:

- Tom Brandhuber—Golder Ranch Fire District
- Ted Martin—Mohave Valley Fire District
- James Stoltenberg—Tonto Basin Fire District
- Brian Moore—Daisy Mountain Fire District
- Josh Livermore—Timber Mesa Fire District
- Justin Flummer—Bullhead City Fire District

Following the presentations, Chief Bradley noted that the current board has strong representation from the northern part of the state. He emphasized the importance of achieving a more balanced geographic mix by considering candidates from central and southern Arizona.

In conclusion, Chief Bradley recommended that the board take time to reflect on the presentations and plan to appoint a new board member at the upcoming meeting on November 12, 2025.

4. Financial reports

Anca Tomoiaga presented a summary of Securis's April 30, 2025 financials via the financial dashboard. The dashboard summarized the pool's financial performance, including contributions and capitalization, loss expenses, and paid and incurred amounts compared to budget.

Anca Tomoiaga then discussed the preliminary financial statements as of April 30, 2025, pending final audit review. Total assets were \$36,002,325. The reserve for reported losses and loss expense was \$7,112,895. Claims incurred but not reported (IBNR) increased to \$15,435,663. Total liabilities were \$26,422,726. Net position as of June 30, 2024 was \$9,568,599.

Tom Palmer of Claremont Capital Management concluded the financial report by providing an update on the investment market.

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5. Claims report

Catie Bassett and Julie Paine explained that the claims reports included in the board materials contained 2024/2025 claims data through May 31, 2025. They also provided an overview of highlights featured in the reports.

6. Management report

The following items were discussed in the management report:

- government relations update;
- renewal update;
- review of policies and procedures;
- review of governing documents; and
- future board meeting schedule.

C. New Business

1. Discussion and appointment of officers of the corporation

Roshell Lee explained that the Securis bylaws require officers of the corporation to be chosen annually by the board of directors and to include a president, vice president, and secretary/treasurer.

Ms. Lee reminded the board that currently, Brad Bradley was serving as president and Mary Dalton as vice president. Patrick Moore (retired) previously served as secretary/treasurer. The board discussed and recommended electing Brad Bradley as president, Danny Johnson as vice president, and Josh Tope as secretary/treasurer.

A motion was made to approve the election of Brad Bradley as president.

Danny Johnson, moved
Mary Dalton, seconded
Motion passed unanimously

A motion was made to approve the election of Danny Johnson as vice president.

Brad Bradley, moved
Josh Tope, seconded
Motion passed unanimously

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A motion was made to approve the election of Josh Tope as secretary/treasurer.

Mary Dalton, moved
Danny Johnson, seconded
Motion passed unanimously

2. Discussion and approval of Association of Governmental Risk Pools (AGRIP) designated representative

Roshell Lee reminded board members that at the February 26, 2025 meeting, the board had approved Securis's membership in the Association of Governmental Risk Pools (AGRiP). Ms. Lee explained that the board should now appoint a designated AGRiP representative via resolution and that staff recommended Ms. Lee herself for this role.

A motion was made to approve the designated representative for AGRIP.

Brad Bradley, moved
Danny Johnson, seconded
Motion passed unanimously

3. Discussion and approval of 2025/2026 contracts and policies

Roshell Lee presented the 2025/2026 contract and policy summary that identifies vendors providing services to the pool. The summary included a description of services, structure, and overview of changes.

Ms. Lee noted the changes in self-insured retention under the pool's excess insurer, MidWest Casualty Employers.

A motion was made to approve the 2025/2026 contracts and policies.

Brad Bradley, moved
Mary Dalton, seconded
Motion passed unanimously

4. Discussion and approval of the Risk Program Administrators (RPA) administrative services agreement

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Roshell Lee presented the proposed renewal of the administrative services agreement between Securis Insurance Pool, Inc., and Risk Program Administrators, LLC, with the following change in compensation:

Current:

- 13.5% of the annual member contribution for traditional workers' compensation; and
- 6% of the annual member contributions for COVID-19 and presumptive cancer.

Proposed:

- A flat 11% of the annual member contribution for pool administration services.

Ms. Lee stated that staff was not proposing any additional changes to the agreement or the scope of work and noted that pool legal counsel had reviewed the proposed agreement.

Ms. Lee offered to have staff leave the room for board discussion. The board declined.

A motion was made to approve the proposed amendment to the Risk Program Administrators, LLC, contract.

Brad Bradley, moved
Danny Johnson, seconded
Motion passed unanimously

5. Discussion and approval of engagement with PopeWaller, PLLC, for financial audit services

Ms. Lee indicated that PopeWaller, PLLC (PopeWaller), is a new accounting firm formed by Steve Pope and Matt Waller, both certified public accountants. Matt Waller served ably as Securis's audit partner for many years while employed with the firms Henry + Horne and Baker Tilly. Ms. Lee also indicated that although it is considered a best practice to change auditors periodically, staff believes that Mr. Waller has invaluable expertise in a highly specialized industry.

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Finally, Ms. Lee stated that despite being a smaller firm, PopeWaller can provide the same services and resources as a larger practice, as it is a member of the BDO Alliance (a large accounting network) and is subject to peer review.

Based on the foregoing information, Ms. Lee advanced staff's recommendation that Securis engage PopeWaller, PLLC, to provide financial audit services.

A motion was made to approve engagement with PopeWaller, PLLC, for financial audit services

Brad Bradley, moved
Josh Tope, seconded
Motion passed unanimously

6. Discussion and approval of Budget Rev—1

Garrett Mahoney led a discussion of key budget provisions and the assumptions incorporated into Budget—Rev. 1 for the year ending June 30, 2026. Key items included the following:

- The estimated payroll for 2025/2026, as provided by Securis members, stands at \$238,432,463.
- Member rates will remain flat prior to adjustments for the loss fund and uniform rating.
- COVID contributions will expire at the end of the 2024/2025 policy year, and the COVID rate has been removed from member contributions in the 2025/2026 budget.
- The loss fund will see an overall decrease of approximately 8% based on the actuary's recommendation to fund expected losses, undiscounted.
- The self-insured retention for claims remains at \$2 million, while the presumptive cancer self-insured retention has been reduced from \$4 million to \$3 million per occurrence.
- Proposed administrator fees for 2025/2026 are set at 11% of gross contributions, pending board approval of the RPA renewal contract.
- No growth in pool membership is contemplated in the budget.

A motion was made to approve Budget—Rev. 1.

Brad Bradley, moved
Lee Barnes, seconded

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Motion passed unanimously

7. Discussion of medical exam program

Roshell Lee reminded the board that throughout the 2024–2025 policy year, the board of directors and the Securis Safety Committee had discussed establishing a fire district medical exam panel. The proposed panel would conduct annual firefighter physicals and cancer screenings, with Securis negotiating a standardized rate with each vendor.

Next, Ms. Lee explained that to advance this effort, staff recently issued a request for information (RFI), with three providers participating: 1582, HeartFit for Duty, and Vincere Cancer Center.

Finally, staff and the board of directors discussed a standardized rate structure for all three vendors. The board directed staff to continue exploring this subject.

D. Adjournment

Brad Bradley adjourned the meeting at 12:29 p.m.


Received and approved by Brad Bradley
Board President
Securis Insurance Pool, Inc.