

SECURIS INSURANCE POOL, INC.
Minutes of the Annual Meeting of the Board of Directors
June 26, 2024

The annual meeting of the board of directors of Securis Insurance Pool, Inc., was held on June 26, 2024.

Members present: Norman “Brad” Bradley: Northwest Fire District
Mary Dalton: Arizona Fire and Medical Authority
Danny Johnson: Verde Valley Fire District
Patrick Moore: Bullhead City Fire District
Josh Tope: Pinewood Fire District
Lee Barnes: Central Arizona Fire and Medical Authority

Members via remote access: Ed Mezulis: Sedona Fire District

Staff present: John Ashton: RPA
Tracy Foss: RPA
Roshell Lee: RPA
Garrett Mahoney: RPA
Catie Bassett: RPA
Kristy Kersey: RPA
Lily Leonard: RPA
Kyla Ferry: RPA
Anthony Castro: RPA
Kendra Callaghan: RPA
David Dodenhoff: RPA
Jennifer Sherman: RPA
Jenna Arico: RPA
Jennifer MacLennan: Gust Rosenfeld, PLC

A. Opening of the Meeting

1. Call to order

Brad Bradley called the meeting to order at 10:03 a.m.

B. General Business

1. A motion was made to approve the agenda for June 26, 2024

Brad Bradley, moved
Danny Johnson, seconded
Motion passed unanimously

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2. A motion was made to approve the minutes of the February 21, 2024 meeting of the board.

Brad Bradley, moved
Mary Dalton, seconded
Motion passed unanimously

3. A motion was made to approve the minutes of the March 26, 2024 meeting of the board.

Brad Bradley, moved
Mary Dalton, seconded
Motion passed unanimously

4. Financial reports

Garrett Mahoney presented a summary of Securis's April 30, 2024 financials via the financial dashboard. The dashboard summarized the pool's financial performance, including contributions and capitalization, loss expenses, and paid and incurred amounts compared to budget.

Mr. Mahoney then discussed the preliminary (pending final audit review) financial statements as of April 30, 2024. Total assets were \$27,354,049. The reserve for reported losses and loss expense was \$6,746,849. Claims incurred but not reported (IBNR) increased to \$10,166,175. Total liabilities were \$20,172,890. Net position as of June 30, 2023 was \$6,363,668.

Next, Mr. Mahoney provided information on the preliminary May 31, 2024 financial statements via the financial dashboard.

He closed by presenting an investment market update to the board.

5. Claims report

Roshell Lee explained that the claims reports included in the board materials contained 2023/2024 claims data through May 31, 2024. Ms. Lee next informed the board that the reports were provided for reference and that Catie Bassett would touch on a few highlights from the reports.

6. Management report

The following items were discussed in the management report:

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- government relations update;
- renewal update and webinar;
- strategic plan key initiatives;
- AFDA conference event; and
- future board meeting schedule.

C. New Business

1. Discussion and appointment of officers of the corporation

John Ashton explained that the Securis bylaws state that the officers of the corporation shall be chosen annually by the board of directors and shall include a president, vice president, and secretary/treasurer.

Mr. Ashton reminded the board that currently, Brad Bradley was serving as president, and Mary Dalton was serving as vice president and secretary/treasurer. The board discussed and recommended electing Brad Bradley as president, Mary Dalton as vice president, and Patrick Moore as secretary/treasurer.

A motion was made to approve the election of Brad Bradley as president.

Danny Johnson, moved
Mary Dalton, seconded
Motion passed unanimously

A motion was made to approve the election of Mary Dalton as vice president.

Mary Dalton, moved
Josh Tope, seconded
Motion passed unanimously

A motion was made to approve the election of Patrick Moore as secretary/treasurer.

Mary Dalton, moved
Brad Bradley, seconded
Motion passed unanimously

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2. Discussion and approval of 2024/2025 contracts and policies

Roshell Lee presented the 2024/2025 contract and policy summary that identifies vendors providing services to the pool. The summary included a description of services, fees, and rates.

Jennifer MacLennan, pool counsel, noted one significant vendor change. She advised that she reviewed the change and does not have concerns.

A motion was made to approve the 2024/2025 contracts and policies.

Brad Bradley, moved
Danny Johnson, seconded
Motion passed unanimously

3. Discussion and approval of Risk Program Administrators (RPA) administrative services agreement

John Ashton presented the proposed renewal of the administrative services agreement between Securis Insurance Pool, Inc., and Risk Program Administrators, LLC. Mr. Ashton explained that the agreement did not feature any changes to the contract services or pricing.

Mr. Ashton offered to have staff leave the room for board discussion. The board declined.

A motion was made to approve the proposed amendment to the Risk Program Administrators, LLC, contract.

Brad Bradley, moved
Patrick Moore, seconded
Motion passed unanimously

4. Discussion and approval of Budget Rev—1

Garrett Mahoney led a discussion of key budget provisions and the assumptions incorporated into Budget—Rev. 1 for the year ending June 30, 2024. Key items included the following:

- Estimated payroll for 2024/2025 was provided by Securis members and is currently \$217,209,582.

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- Member rates will remain flat prior to loss fund and uniform rating adjustments.
- There will be an overall decrease to the loss fund of 4.5%, per the actuary's recommendation to fund expected losses, discounted at 2%.
- The self-insured retention remains at \$2 million for general claims and \$4 million for presumptive cancer.
- Administrator fees are unchanged at 13.5% of standard contributions and 6% for COVID and presumptive cancer contributions.
- One new member has joined Securis effective July 1, 2024, adding approximately \$1.1 million in total payroll.

A motion was made to approve Budget—Rev. 1.

Brad Bradley, moved
Patrick Moore, seconded
Motion passed unanimously

D. Adjournment

Brad Bradley adjourned the meeting at 10:50 a.m.



Received and approved by Brad Bradley
Board President
Securis Insurance Pool, Inc.